



# Contract

Client/Organization American Association of Petroleum Geologist	Event Date 6/14/2010 (Mon)	Telephone (970) 375-2000	Fax ( ) -	Event # E00798
Address 35 Michael Way, Durango, CO 81301		Booking Contact Kristi Nelson - Cohen	Site Contact Kristi Nelson - Cohen	Guests 8 (Pln)

MINIMUM GUARANTEED ATTENDANCE MUST BE RECEIVED WITHIN **72 HOURS** OF EVENT. IF ATENDANCE FALLS BELOW THE GUARANTEED NUMBER THE CLIENT WILL BE CHARGED FOR THE GUARANTEED NUMBER. GUARANTEED NUMBER MUST BE RECEIVED BY DATE/TIME INDICATED.

**BANQUET ROOMS**

Banquet Room	Setup Style	Start	End	Arrival	Departure	Room Chg
Senate		5:00 pm	6:00 pm			0.00

**FOOD & SERVICE ITEMS**

Food/Service Items	Price	Qty	Total
Assorted Gourmet Cookies	11.00	1	11.00
Bottled Soda	1.75	6	10.50
Bottled Water	1.75	6	10.50

Subtotal	32.00	Paid	0.00	Pay Method	Card Number
Tax	2.53	Balance	43.49	Card Type	Approval
Service Charge	8.96			Card Holder	Expires
Total Value	43.49			Signature	

Cancellations should be made a minimum of 4 business days in advance. Cancellations 3 business days prior to the event will result in a 75% charge from the estimated total. Cancellations on the *day of the event* will result in full payment of the event. I have read the above contract and agree tot he terms and conditions as well as well as any terms and conditions on any contract addendum's which I may sign.

Client: \_\_\_\_\_

Date: \_\_\_\_\_

Sales Rep: \_\_\_\_\_

Date: \_\_\_\_\_